

BOARD OF EDUCATION

EAST LIVERPOOL CITY SCHOOL DISTRICT

Randy Taylor, Superintendent
Kathy Jo Laughlin, Treasurer
Sarah Porter, Board President
Matt Handley, Board Vice President
Pat Persohn, Board Member; Larry Walton, Board Member; Richard Wolf, Board Member

Regular Meeting

June 20, 2019
4:00 P.M.

AGENDA

1.0 Call to Order & Roll Call
Mr. Handley ____ Ms. Persohn ____ Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

2.0 Participation

2.1 Moment of Reflection and Pledge of Allegiance

2.2 Public Participation on Agenda Items “Only”

In accordance with Ohio Revised Code & Board Policy BDDH – The Board requires that public participants be residents of this District, an employee of this District, or a representative of employees of the District. Each statement made by a participant shall be limited to five (5) minutes each for a maximum total of thirty minutes. No participant may address or question Board members individually. The presiding officer may interrupt, warn, or terminate a speaker’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; request any individual to leave the meeting when that person does not observe reasonable decorum; call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action. Copies of Board Policy BDDH are posted in their entirety in the Board Room.

3.0 Approval of Minutes

3.1 May 23, 2019, Regular Meeting

3.2 June 3, 2019, Special Meeting

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

4.0 Superintendent’s Report

5.0 Correspondence

6.0 Old Business

7.0 New Business

8.0 Treasurer's Recommendations/Reports

8.1 The Treasurer wishes the Board's approval of Financial Reports & Appropriations Resolution [one vote on the following]

- a. Approve Financial Reports, Vouchers Issued Report and Investment and Interim Deposit Reports for May 2019.
- b. Approve Donations for May 2019.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.2 The Treasurer would like the Board to accept the proposal for renewing property, casualty and liability insurance coverage lines from July 1, 2019 to June 30, 2020 with Ohio School Plan in the amount of \$77,637 for the year. This is about a \$735 decrease from last year. (see attached)

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.3 The Treasurer would like the Board to approve OME-RESA ITC Cooperative Purchasing Program, which allows us to purchase items such as AED's, Bulbs and Ballasts, Carpet Tile, Classroom Supplies, Copy Paper, Custodial Supplies, Food, Library Discounts, Media Technology, Medical Supplies, Office Supplies, School Buses, Transportation Supplies, Utility Aggregation, etc. at the State minimum prices. OME-RESA handles the bid process so we do not have to.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.4 The Treasurer would like the Board to approve OME-RESA Legal Service Program to provide consultative services to school districts – the greater of \$150 or 38 cents per student.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.5 The Treasurer would like the Board to approve the authorization of the Treasurer to make Advances/Transfers/expenditure adjustments and/or appropriation modification as required to close fiscal year 2019 with transactions to be reported at the regular meeting in July 2019. Furthermore allow the Treasurer to amend appropriations not to exceed the last Amended Certificate of Estimated Resources and bring them to legal requirements.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.6 The Treasurer would like the Board to approve Budgets and Statements of Purpose for Student Activity Accounts for Fiscal Year 2019-2020. (see attached)

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.7 The Treasurer would like the Board to approve the request that a new Freshman Class Account for the year of 2023 be created for the upcoming school year.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.8 The Treasurer recommends that the Board approve the Establishment of Temporary Appropriations in accordance with Section 5706.38 of the Revised Code. Furthermore, that the Board adopt temporary appropriations for fiscal year 2020 at 25% of fiscal year 2019 General fund appropriations and ending balances for all other funds.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.9 The Treasurer would like the Board to approve the donation from Maxine Sutherland, a prior accompanist for the high school choir, of a Kurtzman baby grand piano. It is an older instrument which has been rebuilt. It will need to be tuned after the move.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.10 The Treasurer would like the Board to approve the sale of old Chromebooks to AGParts Education for recycling as attached. There are about 175 unusable Chromebooks. We would get between \$3 and \$10 per Chromebook, depending on the condition of the Chromebook.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.11 The Treasurer would like the Board to approve the District setting up Final Forms with ACCESS so all District forms will be digital and able to be updated online. The cost would be \$4.50/student; \$3.50/staff and an initial set up fee of \$3,000. Year 1 would be approximately \$15,200 with each year after being around \$12,200.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

8.12 The Treasurer would like the Board to approve the salary schedule increase for the staff of the Treasurer as attached. This will bring the Secretary up to the 12 month salary schedule for secretaries, and the payroll clerk to the same level as the EMIS/Asst. to the Treasurer.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

8.13 The Treasurer would like the Board to approve the purchase of playground equipment for the preschool as presented in the amount of \$18,865.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

8.14 The Treasurer recommends the Board approve the following Resolution for Submission of Fiscal Year 2020 Program Proposals for Title I, Title II, Title VIB and other State, Local or Federal Projects:

NOW THEREFORE BE IT RESOLVED based upon recommendations of the Superintendent that East Liverpool Board of Education approves this standing resolution which requests to submit proposals for the following:

Title I

Title II-A

Title VI-B

Rural and Low Income, if applicable

Title IV-A

Career Technical

Early Childhood Education

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

9.0 Superintendent's Recommendations/Reports

9.1 Personnel – Unpaid Leave of Absence. In accordance with Article VI, Section C of the negotiated agreement, I wish to submit Sara K. Green's unpaid leave of absence request for the Board's review and possible approval.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

9.2 Personnel – Unpaid Leave of Absence. In accordance with Article VI, Section C of the negotiated agreement, I wish to submit Angelene Shannon's unpaid leave of absence request for the Board's review and possible approval.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.3 Personnel – Classified Resignations. I wish to recommend the Board’s approval of the following resignations.

1. Patty Tice, Custodian. Ms. Tice began her employment with East Liverpool City Schools 39 years ago, in March of 1980. Her resignation for retirement purposes will be effective at the end of the work day on June 30, 2019.
2. Alissa Butler, 4 hour Custodian for Athletic Fields, Buildings and Grounds. Ms. Butler is resigning this position only, effective at the end of the work day May 31, 2019. She will retain her crossing guard position.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.4 Personnel – Supplemental Resignation. I wish to recommend the Board’s approval of the following supplemental resignation.

1. Amy Creaturo-Moore as Cheerleading Advisor (9th Grade).

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.5 Personnel – Certified Appointments. I wish to recommend the Board’s approval of the following certified appointments for the 2019-2020 school year.

1. Joy E. Witte as a Fifth Grade Language Arts Teacher at Westgate Middle School. Ms. Witte will be placed on the Masters - Step 3 of the salary schedule, which is \$44,949.99.
2. Jocelyn Mader as a Preschool Teacher at Westgate. Ms. Mader will be placed on the Master’s - Step 9 of the salary schedule, which is \$55,820.81.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.6 Personnel – Administrative Renewals. I wish to recommend the Board’s approval of the following administrative contract renewals for the 2019-2020 school year. These appointments are recommended in accordance with the Board-approved salary schedule. (Contracts enclosed in packet.)

1. Christopher Cardelein as Coordinator: Technology for East Liverpool City Schools. Mr. Cardelein’s three-year contract begins July 1, 2019 and continues through June 30, 2022.
2. Timothy Fultz as Supervisor: HVAC for East Liverpool City Schools. Mr. Fultz’s two-year contract begins July 1, 2019 and continues through June 30, 2021.
3. Samuel R. Halstead as Supervisor: Buildings and Grounds for East Liverpool City Schools. Mr. Halstead’s two-year contract begins July 1, 2019 and continues through June 30, 2021

4. Marjorie Wright as Supervisor: Food Services for East Liverpool City Schools. Ms. Wright's two-year contract begins August 1, 2019 and continues through July 31, 2021.
5. Jack Cunningham as Principal, North Elementary School. Mr. Cunningham's three-year contract begins August 1, 2019 and continues through July 31, 2022.
6. Melissa McCartney as a School Psychologist for East Liverpool City Schools. Ms. McCartney's two-year contract begins August 1, 2019 and continues through July 31, 2021.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
 Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

9.7 Personnel – Appointments. I wish to recommend the Board's approval of the following appointments for the 2019-2020 school year. These appointments are recommended in accordance with the contractual provisions for employment of retirees. (Contracts enclosed in packet.)

1. Nancy Flores, as a Foreign Language Teacher at East Liverpool High School for the 2019-2020 school year.
2. John E. Kiger II, as Associate Principal at East Liverpool Junior/Senior High School, with contract in effect from August 1, 2019 through July 31, 2020.
3. Jan Stover as Administrative Assistant to the Superintendent of Schools, with contract in effect from July 1, 2019 through June 30, 2020.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
 Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

9.8 Personnel – Administrative Appointments. I wish to recommend the Board's approval of the following Administrative Appointments for the 2019-2020 school year.

1. Julie Rowe as Director of Curriculum, Instruction and School Improvement. Ms. Rowe's three-year contract begins August 1, 2019 and continues through July 31, 2022. This appointment is recommended in accordance with the Board-approved salary schedule.
2. Ryan Willis as Associate Principal at East Liverpool Junior/Senior High School. Mr. Willis's three-year contract begins August 1, 2019 and continues through July 31, 2022. This appointment is recommended in accordance with the Board-approved salary schedule

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
 Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

9.9 Personnel – Salary Adjustment. I wish to recommend the Board's approval for the following salary adjustment for the beginning of the 2019-2020 school year.

1. Alexandra Roth from Bachelors + 21 Step 4 to M-4, which is \$46,761.80.

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
 Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

- 9.10 Personnel – Professional Development. I wish to recommend the Board’s approval for the following educators to receive Professional Development Stipends for 45 hours of Professional Development. The Board-approved amount of this stipend is \$1,100.00.

NORTH

Trudy Campbell
Denver Chisom
Maura Evans
Mary Kaufman
Whitni Taylor-Washington

WESTGATE MIDDLE SCHOOL

Patricia Bell
Nicole Wargo
Heather Zernich

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

- 9.11 Personnel – Professional Development. I wish to recommend the Board’s approval for the following educators to receive Personal Development Stipends for 30 hours of Professional Development. The Board-approved amount of this stipend is \$675.

NORTH

Shari Voltz

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

- 9.12 Personnel – Professional Services and Activities. I wish to recommend the Board’s approval for the following educators to receive Professional Services and Activities Stipends for completion of at least 5 hours. The Board-approved amount of this stipend is \$150.00.

NORTH

Trudy Campbell
Denver Chisom
Maura Evans
Mary Kaufman
Whitni Taylor-Washington

WESTGATE MIDDLE SCHOOL

Patricia Bell
Nicole Wargo
Heather Zernich

Motion _____

Second _____

Vote: Mr. Handley _____ Ms. Persohn _____
Ms. Porter _____ Mr. Walton _____ Mr. Wolf _____

- 9.13 Personnel – Supplemental Positions. I wish to recommend the Board’s approval of the following supplemental positions for the 2019-2020 school year.
1. Greg Voorhees as Athletic Director. Mr. Voorhees will be placed on Step 0 of the salary schedule, which is \$5,257.87.
 2. Kyde Kelly as Volleyball Coach (8th Grade). Ms. Kelly will be placed on Step 2 of the salary schedule, which is \$1,921.82.
 3. Tiffany Rudibaugh as Volleyball Coach (7th Grade). Ms. Rudibaugh will be placed on Step 0 of the Board-approved salary schedule, which is \$1,847.36.
 4. Gerald Bartlett as Debate Team Advisor. Mr. Bartlett will be placed on Step 3 of the salary schedule, which is \$3,029.94.
 5. Michele Davis as Chair (Career Tech). Ms. Davis will be placed on Step 0 of the salary schedule, which is \$426.33.
 6. Jason Duke as Football (Varsity Assistant). Mr. Duke will be placed on Step 3 of the salary schedule, which is \$2,949.24.
 7. William Leavell as Football (9th). Mr. Leavell will be placed on Step 2 of the salary schedule, which is \$2,634.34.
 8. Brian T. Vaughn as Football (MS Assistant). Mr. Vaughn will be placed on Step 3 of the salary schedule, which is \$1,862.69.
 9. Hailey McLaughlin as Soccer (Varsity Assistant Girls). Ms. McLaughlin will be placed on Step 0 of the salary schedule, which is \$1,963.89.
 10. Duane Cehrs as Football, (MS Assistant). Mr. Cehrs will be placed on Step 0 of the salary schedule, which is \$1,705.26.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
 Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

- 9.14 Personnel – Event Workers. I wish to recommend the Board’s approval of the following event workers for the 2019-2020 school year.

1. Genau Davis
2. Lori DeMarco
3. Terry Fone
4. Amber Gill
5. Cindy Hilliard
6. Chris Laughlin
7. Darryl McClelland
8. Brenda Murray
9. Kelsey Rickerd
10. Michelle Roberts
11. Liz Wines
12. Kathy Zoellers

- 9.15 Personnel – Classified Appointment. I wish to recommend the Board’s approval of Barry Highfield as the 4 hour Custodian of Athletic Fields, Buildings and Grounds, effective June 21, 2019. Mr. Highfield will be placed on Step 0 of the Board-approved salary schedule for custodians, which is \$14,097.75 per year.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.16 Personnel – Substitute Cafeteria Staff. I wish to recommend the Board’s approval of the following Substitute Cafeteria Staff for the 2019-2020 school year.

1. Gloria Williams

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.17 Personnel – High School Summer Schools Appointments. I wish to recommend the Board’s approval for 2019 Summer School appointments at the High School .

1. Sharon Caiazza as Credit Recovery/Apex monitor.

2. Cynthia Wilson as the Mathematics EOC test prep teacher.

3. Amy S. Leonard as the Language Arts EOC test prep teacher.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

9.18 Policy Approval – Second Reading. I wish to recommend the Board’s approval of the second reading of the following proposed Board Policies.

1. BJA, Liaison with School Boards Association (OSBA)

2. EHB, Use of Electronic Signatures

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____
Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

10.0 Committee Recommendations/Reports

10.1 Athletic

Chairperson Matt Handley, Member Sarah Porter

10.2 Audit/Finance/Legal/Policy

Chairperson Larry Walton, Member Sarah Porter

10.3 Buildings and Grounds/Transportation

Chairperson Richard Wolf, Member Matt Handley

10.4 Personnel

Chairperson Sarah Porter, Member Richard Wolf

10.5 Curriculum & Technology

Chairperson Pat Persohn, Member Larry Walton

11.0 Standing Appointment Recommendations/Reports

11.1 Fawcett Foundation

Designee Sarah Porter

11.2 East Liverpool High School Alumni Association City Schools Education and Scholarship Fund

Designee Pat Persohn

11.3 Legislative Liaison/OSBA Delegate

Designee Larry Walton

12.0 Public Participation for Non-Agenda Items

13.0 Board Table Comments

14.0 Announcements

15.0 Executive Session, In accordance with Ohio Revised Code 121.22 for provisions, as moved and applicable.

Time _____

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official.
- For the purchase or sale of property.
- Conferences with an attorney for pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations/bargaining sessions.
- Matters required to be kept confidential by law.
- Specialized details of security arrangements.

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

Time Entered: _____

16.0 Return/Action from Executive Session, as applicable.

Time _____

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____

17.0 Adjournment

Time _____

Motion _____

Second _____

Vote: Mr. Handley ____ Ms. Persohn ____

Ms. Porter ____ Mr. Walton ____ Mr. Wolf ____